

PRESENT:

Voting Attendees

Bill Bennett (Ulukhaktok)
Chris Chai (Tulita)
Grace Angel (Wekweeti).
Dean Pickering (Fort Simpson)
Fred Behrens (Hamlet of Aklavik)
Agatha Laboucan (Lutsel K'e)
Grant Hood (Inuvik)
Herman Minderlein (Enterprise)
Kirk Dolphus (Deline)
John McKee (Fort Liard)
Larry Baran (Whati)
Marjorie Dobson (Tsiigehtchic)
Ruby Landry (KA'A'GEE TU F.N. – Kakisa)
Stephen Wylie (Sachs Harbour)
Bill Buckle (Fort McPherson)
Susan Christie (Fort Providence)
Tausia Kaitu-Lal (Fort Simpson)
Ernest Abel (Yellowknife Dene First Nation, Delegated from SAO)
Louisa Wetrade (Gameti)
Pamela Norwegian (Jean Marie River First Nation)
Julie Monaghan (Fort Good Hope)
Mark Misquitta (Fort Liard)
Dennis Kefalas (Yellowknife)
Ruby Jumbo (Samba K'e Dene Band)

Non-Voting Attendees

Lisa Mackenzie Nitsiza (Whati; Associate Member)
John Hazenburg (Behchoko)
Anita Simba (Kakisa, Finance)

STAFF:

Annette Hastie Program Coordinator, LGANT
Brad Heath Communications & Member Outreach Coordinator, LGANT

1. CALL TO ORDER

President Grant Hood called the meeting to order at approximately 10:30 am on Thursday, September 18, 2014.

Welcome by President

President Hood welcomed everyone to the AGM and thanked sponsors for their support. The AGM was represented by 24 community governments.

- The 2013-2014 Board of Directors were recognized: Grant Hood, Inuvik (President, Inuvik), Larry Baran (Vice President, Whati), Dennis Kefalas (Treasurer, Yellowknife), Susan Christie (Director at large, Fort Providence), Bill Bennett (Director Group B, Ulukhaktok), Dean Pickering (Director Group A, Fort Simpson) and Sara Brown, (Ex-Officio, CEO-NWTAC)
- LGANT staff was recognized for coordinating a successful event: Annette Hastie Program Coordinator and Brad Heath Communications & Member Outreach Coordinator

2. APPROVAL OF AGENDA

The agenda was circulated to members as part of the AGM Package under Tab 5 in the Conference Binders.

Motion to approve the agenda:

- Moved by Larry Baran
- Seconded by Bill Bennett
- All in favour – motion carried.

3. ADOPTION OF THE 2013 AGM MINUTES

2013 LGANT AGM Minutes were circulated to members in the AGM Packages under Tab 5 in the Conference Binders. President Hood asked if there are any corrections, additions, changes or omissions.

Motion to approve the Minutes of the 2013 Annual General Meeting:

- Moved by Fred Behrens
- Seconded by Larry Baran
- All in favour – motion carried.

4. PRESENTATION OF THE 2013-2014 AUDITED FINANCIAL STATEMENTS

The 2013-2014 LGANT Financial Statements ending March 31, 2013 were included in the AGM Packages under tab 5. Erik I. Bech, Account Manager with CGA of Avery, Cooper & Co who conducted LGANT's audit provided an overview of the audit's findings attesting to the fact that LGANT received an unqualified audit.

Mr. Bech explained some sections of the statements in more detail providing opportunity for the members to ask questions:

- The purpose of the cover letter is to point out responsibilities of Management and responsibilities of the Auditor and to speak to Canadian accounting standards for not-for-profit organizations and any applicable changes that may have occurred affecting accounting and audit procedures.
- LGANT received a "clean" audit that is also attested to in a letter to the members from the Avery, Cooper & Co. stating that *"the Executive Director should be commended for controls implemented and improved upon during the year"*, expressing appreciation for the cooperation and assistance received during the audit.
- Mr. Bech provided a high level overview of the financial statements including financial instruments, cash equivalent, tangible capital assets, revenue recognition, contributed services, allocation of expenses and additional comments in the notes of the Financial Statements:

Note 5. Deferred Revenue – Represents contributions received or receivable related to expenses of future years to be recognized as revenue in the year in which the related expenses are incurred. The Association has two distinct contribution agreements with the Department of Municipal and Community Affairs to support the Association's core operation and for programs and operational expenditures for Public Service Capacity Initiative projects.

Note 6. Contingent Liability – As described in note 5 the Association has entered into contribution agreement with the Government of the Northwest Territories. The terms of the agreement require the Association to refund to the GNWT any money advanced but not expended prior to the termination of the agreements.

Note 7. Reserve – The Board had put an internally restricted reserve of \$25, 000 in place; this reserve is dedicated for use of any future operational shortfalls.

Note 8. Commitments – The Association entered into a lease agreement for the premises expiring March 2015 in the amount of \$17,220 per year.

Note 9. Financial Instruments - The Associations financial instruments consist of cash, term deposits, accounts receivable, trade accounts and accrual and wage and benefits payable. Unless otherwise noted, it is management's opinion that the association is not exposed to significant interest rate, market, currency, credit,

liquidity or cash flow risks. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

Note 10. Allocation of Expenses to Special Projects - Included in Special Projects – External expense totaling \$233,716 incurred during the year for the PSC Initiative project.

Note 11. The 2014 budget amounts on the Statement of Operations are presented for information purposes only and are unaudited.

President Hood thanked Mr. Bech for taking the time to present the financial Statements.

Motion to accept 2013-2014 Audited Financial Statements:

- Moved by: Chris Chai
- Seconded by Susan Christie
- All in favour – motion carried

5. PRESENTATION OF THE 2014-2015 BUDGET

The 2014-2015 Budget was circulated to members as part of the AGM Package. The budget was approved by the board on Feb. 28, 2014 and is presented to the membership for information.

President Hood opened the floor for questions from the membership. There were no questions from members.

6. PRESIDENT'S REPORT

Welcome to our 2014 Annual General Meeting.

I hope you are enjoying this year's conference with its focus on 33 Communities – 33 Years – 33 Strong- From Inspiration and perseverance to Success. We found that it is time to celebrate our long standing history and acknowledgment, our endurance and the foresight of our many contributing members to bring us to where we are today.

Few people know that LGANT was formally known as the Association of Municipal Administrators of the NWT (AMANWT) and was incorporated in June 23, 1981 as Society 531. At that time, the Society was run by Senior Administrative officers who volunteered their time and services, with some administrative support delivered by the NWT Association of Communities through a contractual arrangement.

On January 5, 2005 the Society officially changed its name to Local Government Administrators of the Northwest Territories.

At that time LGANT members and partners started lobbying the GNWT for funding to implement its business plan, which included a first ever part-time staff position. The main role for this staff position was to support LGANT Members, proving “information that would assist SAO’s in the delivery of their duties and the day to day operations of municipal operations, and becoming the organization to municipal employees that NWTAC is becoming to council (Quotes from letters of support to the Minister, Summer 2004).

LGANT and its predecessor, AMANWT, have been very much involved in the development of training initiatives, reflecting the unique needs of local government administrators of the NWT.

AMANWT started the delivery of the Senior Administrators Officer Certification Program in 1995/1996, which became one of the core training programs offered by the School of Community Government (MACA). At that time the program was adapted with additional curriculum components to meet the training needs of Band Managers and Housing Managers of the local Housing Authorities.

Over time LGANT’s Board of Directors and members have been contributing to the evolution of governing legislation, municipal funding structures and its own evolution as a professional society.

This year’s theme also compliments our mission to strive for and promote excellence and professionalism in the field of local government administration in the NWT raising awareness of our roles as Senior Administrators in community governments.

The workshops and presentations were chosen to celebrate our legacy and continue the ongoing work and opportunities to develop leadership through mentoring and succession planning in the field of local government administration.

I hope you are benefitting from our sessions and workshops and that you will be able to take something home with you applicable to face the day-to-day challenges we all face. Please remember to participate in our evaluations and comment on each session as you go along. We need your feedback to see what can be improved on for future conferences. Our draw at the end of the conference will be a little thank you for those who completed and returned the form to us.

Without further delay let me get to the highlights of the association’s operation and my activities as your president this past year.

In my third year as your president I am proud to report the successful completion of several major projects such as our 2013-2017 Business Plan that follows our Board’s strategic direction, and the publication of the 2013 Community Wage and Benefits Survey and the 2014 LGA Training and Support Needs Study.

Our staff has also worked really hard to modernize our web site. I encourage all members to get

familiar with the site and benefits from the information, tools and services provided at the click of your mouse.

I would like to take this opportunity to thank our Board of Directors for their commitment, time and efforts that contributed to this successful year of LGANT. It has been a pleasure to work with the current board. The following members served on the Board during the past year.

Larry Baran – Vice President

Dennis Kefalas- Treasurer

Susan Christie- Director

Bill Bennett – Director

Dean Pickering - Director

Sara Brown - Ex-Officio

I would also like to thank our Executive Director Regina Pfeifer for her professional contributions, services and dedication to our membership and mandate. In addition to the completion of the major projects mentioned above she was also instrumental in negotiating two new three-year funding agreements with our major partner, the Department of Municipal and Community Affairs that included funding for a second position.

This gives me reason to welcome our new staff member Annette Hastie who is our Program Coordinator, who is a long time Northerner with many years of community government experience in different roles including as SAO in different communities and was with MACA's School of Community Government. A warm welcome also goes to Brad Heath as our interim Communication and Member Outreach Coordinator. I would like to acknowledge and thank them for their tireless work and commitment to make this conference happen and for stepping up to the plate after our Executive Director had to be absent for medical reasons, who we wish a full recovery so that she can return to work.

Much of our team effort contributes to our successful connecting with our funders, stakeholders and partners. Besides regular meetings with the MACA leadership I continue as ex-officio on the board of NWTAC.

We also continued building strong tripartite NWT partnerships with our main funder, the Department of Municipal and Community Affairs, and our northern sister organization representing the elected officials of community government, the NWTAC. I am looking forward to continued collaborative working relationship with our partners.

Our outreach and networking efforts with our sister partner organizations from other Canadian jurisdiction made for a very successful meeting with the CAMA nations Board of Director meeting here in Yellowknife. CAOs from across the country were impressed with our hospitality and what they

learned about our northern challenges.

Membership

Currently we are still trying to achieve our 33 strong memberships. Turnaround in positions led to some delayed commitment and I am hopeful that you will help remind your colleges of the importance to continue an LGANT voting membership. Our associate Membership continues at 19.

We encourage all of you to stay in touch with your Board of Directors and staff and contribute your ideas and feedback

The recipient of this year's Canadian Association of Municipal Administrators Conference Bursary was Stephen Wylie, SAO of the Hamlet of Sachs Harbour. I encourage you as members to apply for the 2015 Bursary and to attend the CAMA conference in Jasper in May of next year.

Operational Sustainability

I can report the books of LGANT as being in order and that we continue to receive "clean audits" and a supporting letter from the Auditors in that regard, which is included in the AGM package. While LGANT is presently in a secure financial situation, LGANT's Executive Director and Board of Directors need to continue to focus on the strategy priorities that form the basis of our business plan. Please take the time to browse through the business plan document that contains an annual update on its implementation, actions and achievements.

Involvement

We are continuing to work on many projects of the Public Service Capacity Initiative for Local Community Governments including much of the promotional material that you see here today. LGANT not only delivers some programs related to this initiative but also participates on the working group and steering committee level.

In the spring of 2014, I attended the annual conference of our colleagues in Alberta, the Local Government Administrators Association's (LGAA) renewing some professional friendships and sharing experience with southern colleagues and partners.

In May, I attended the 2014 Annual General Meeting of the NWTAC and several other SAOs who were accompanying elected officials of their community governments. LGANT provided an update on activities of the Association and its core member services.

This past May, I attended the 2014 Canadian Association of Municipal Administrators Conference in Niagara Falls. CAMA provides networking opportunities with other municipal government administrators and their professional associations from across Canada. The Conference also offers many professional development workshops, seminars, and study tours. I can only encourage you to become CAMA members or at least to participate in one of its conferences to connect with your

colleagues from across the country.

Closing Remarks

In closing I would like to thank you for taking the time out of your busy days and attending the 2014 Conference and AGM. This shows us your commitment to the association and to your belief in life-long learning and professional development.

Many of you are probably aware that we have several new colleagues in the room. Please welcome these new colleagues and support them as they settle into their new positions.

I would like to express appreciation to our invaluable partners, the Department of Municipal and Community Affairs for their continued support to our Association. I would like to thank them for providing financial assistance under the Public Service Capacity Initiative for us to provide you with travel assistance for this conference.

Much appreciation and special thanks goes to all our partners and supporters who have made financial and in-kind contributions to make this a successful event. Please learn more about our partners' products and services as they have kindly shown appreciation of our Association through their sponsorship.

I encourage members to come forward and let their name stand when we later elect the new Board of Directors. Please refer to the package that was distributed in advance and is included in your conference binders under Tab 5.

I would like to encourage you to be in touch with our Executive Director and the LGANT office staff regarding any Association business or member services. Our Executive Director is always happy to assist you and is open to suggestions about your needs as Local Government Administrators.

This concludes my 2014 report as LGANT President. I am looking forward to seeing the Local Government Administrators of the NWT advancing their leadership skills and remain dedicated to excellence, leadership and professionalism! Thank you!

Motion to approve the President's Report:

- Moved by Bill Bennett
- Seconded by Fred Behrens
- All in favour – motion carried

7. ANNUAL REPORT

The President referred to the Annual Report that was part of the meeting package and included this year's Operational Report from the Executive Director, who was not able to attend the meeting due to medical leave.

Operational Report by the Executive Director

*This past year's highlights included creating a **business plan** that follows the **LGANT Strategic Plan 2012-2017** and its **Strategic Priorities** that help guide the day-to-day operations while also guiding LGANT's future development.*

The **Five Strategic Priorities** of the Plan are:

1. Governance
2. Sustainable Operations
3. Membership
4. Career Development and Education
5. Partnerships

The **strategic planning principles** used by LGANT are now carried forward into its **implementation, operational activities and business planning** as our multi-year funding agreements will come to an end in March 31, 2014:

1. The LGANT Strategic Plan is the roadmap for allocating fiscal and human resources to focus on activities which will achieve LGANT's vision and mission.
2. LGANT seeks broad involvement from stakeholders in the development and during the implementation of its Strategic Plan.
3. LGANT establishes goals that are realistic in relation to its resources and capacity and based on needs, mandates and challenges faced by local government administrators in the NWT. These goals will provide the basis for assessing LGANT's effectiveness.
4. LGANT will communicate with all stakeholders offering transparency and accountability and report progress on the achievement of its strategic priorities.

IMPLEMENTATION OF THE LGANT BUSINESS PLAN

The **LGANT Business Plan 2013-2017** follows its **Strategic Plan 2012-2017** in its priorities, goals and objectives. The Plan is built to include an annual Operational Implementation and Action Plan that follows established Success Indicators. In addition, this core document also identifies future opportunities and obstacles to overcome. Please refer to the Business Plan document for complete details posted in the Planning and Reporting section of LGANT's website.

1st Strategic Priority: GOVERNANCE

LGANT aims to be governed by an active and dynamic board which models excellence in board governance. This priority links to staff-council relationships in local governments as local government administrators are tasked with implementing the direction provided by council and must facilitate the connection between elected officials, the staff and public needs and interests. Out of this relationship comes the need for governance education, including council orientation which should involve the Local Government Administrator and their professional organization, LGANT. This also links to one of the constitutional objectives of the Society: to promote the role of the local government administrator in the community.

2nd Strategic Priority: Sustainable Operations

LGANT's operation is vulnerable due to its limited revenue generating opportunities in the NWT and its reliance on contribution funding from one major funder, MACA. There is a clear need for a more sustainable operation with reliable and ongoing core funding to support a planning framework that matches the implementation of goals and objectives and member expectations with adequate resources. The recognition of LGANT as a key organization in the field of local government administration in the NWT and a full regular membership of 33, combined with a growing associate membership, will support operational sustainability. In addition, this strategic priority can be complemented by member contributions to the organization's activities, participation in networking and professional exchanges and further supported by the use of best practices.

3rd Strategic Priority: Membership

LGANT, as a member service-driven organization, supports members through a range of services that adapt to new challenges in the field. The society aims to work in partnership with other professional organizations to implement its priority goals and to foster understanding for its mission and to build partnerships.

To further support these priorities, LGANT seeks to grow a broader membership that includes local government professionals other than the Senior Officer. Given the continued challenge of recruitment and retention in some key local government positions, LGANT aims to look for opportunities to assist its members with these HR challenges.

4th Strategic Priority: Career Development and Education

This priority links directly to the society's mission and several of its objectives established in its constitution. It is of high importance that LGANT continues to offer professional and quality sessions at its annual professional development feature event, its conference and AGM. To further address this priority area, the Society seeks professional development opportunities for its members based on member needs and interests that were determined through learning and training needs surveys of local government administration.

MACA's role and commitment to training and occupational certification for community government occupation makes collaboration a priority for LGANT. This collaboration aims to further strengthen planning and delivery of productive and timely training programs. Further involvement with the School of Community Government will contribute to the development and updating of training programs and course content.

5th Strategic Priority: Partnerships

Strong working relationships with key partners such as the GNWT, MACA, the NWTAC, sister organizations from other jurisdictions and professional organizations are a pre-requisite priority for the implementation of many of LGANT's mandate and strategic priorities overall.

Continuing to build on existing partnerships and foster new partnerships including federal and Aboriginal governments and organizations must remain a high priority, as it will contribute to LGANT's success, its sustainability and future potential.

*During this past year, LGANT conducted two major research projects: The **NWT Community Governments 2013 Wages and Benefits Survey** and the **2014 Local Government Administrators (LGAs) Training and Support Needs Study**.*

Highlights: NWT Community Governments 2013 Wages and Benefits Survey

The Community Government Wages and Benefits Survey collected data on the wages and benefits of community government staff with the intent to provide Local Government Administrators (LGAs), the Northwest Territories Department of Municipal and Community Affairs (MACA), community government councils, and other stakeholders with information on the range of wages and benefits currently paid to community government staff.

A wages and benefits survey was previously conducted in 2007. The 2013 Wages and Benefits Survey took a different approach by standardizing data collection and release so that it can be repeated periodically in order to observe trends. It is suggested that the survey be repeated every two years. This will allow for comparisons of wages and benefits over time, with other sectors and employers in the Northwest Territories (NWT), and with the local government sector in other Canadian jurisdictions.

A total of 22 communities participated:

- Eighteen are Municipalities and four are First Nations Bands with designated authority to deliver municipal services. Two of the four participating First Nations Bands are in the Dehcho region.*
- Nineteen participate in the Northern Employee Benefits Services (NEBS) and two participate in some other group insurance plan*
- Five are unionized and one has an employee association in place*

Regionally, the breakdown is as follows:

- Seven of eight (7/8) communities from the Beaufort Delta participated.*
- Four of six (4/6) communities from the Dehcho participated.*
- Four of seven (4/7) communities from the North Slave participated.*
- Two of five (2/5) communities from the Sahtu participated.*
- Five of seven (5/7) communities from the South Slave participated*

Population-wise¹, the breakdown is as follows:

- *Six of nine (6/9) communities with a population under 150 participated.*
- *Six of nine (6/9) communities with a population between 151 and 550 participated.*
- *Six of nine (6/9) communities with a population between 551 and 1000 participated.*
- *Four of six (4/6) communities with a population over 1000 participated.²*

The size of the workforce varies widely from between five and seven staff (including full-time permanent, part-time permanent and temporary) to between 210 and 250 staff. Half of the respondents report that some municipal services are contracted out with sewage and garbage collection, water delivery, and planning and engineering services as the most common.

In general, few regional differences emerge in the wages and benefits provided to all positions. Differences emerge relating to enabling statute and size of communities do emerge. Municipalities provide higher average wages and more benefits than First Nations with designated authority. With some exceptions, communities with a population over 1000 provide higher average wages and more benefits than communities of smaller size.

More details and analysis of the benefits including living allowances, leave and pension benefits can be found in the full report that is posted on the LGANT website.

Highlights: 2014 LGA Training and Support Needs Study

The goal of the 2014 Local Government Administrators Training and Support Needs Study was to gather reliable information on the training and support needs of LGAs in the NWT. The results of the Study will inform LGANT as well as the Public Service Capacity Initiative for Community Governments (PSCICG) partners on where they can better support LGAs and community government capacity building. The Study was undertaken by LGANT and developed in consultation with the School of Community Government, Department of Municipal and Community Affairs (MACA) and funded through the PSCICG.

From the 33 invited communities 19 LGAs participated in the interviews that formed the basis for the study. All regions of the NWT as well as small, medium and large communities were represented.

*Study participants contributions focused on the need **for community government to function as a team** and the implications this has on training, professional development needs for both senior administrators and their in order to enhance the overall operation of local governments. A **limited labour pool in a competitive job market** combined with considerable staff training and education*

¹ Population size was determined using data from the Northwest Territories Bureau of Statistics (www.statsnwt.ca).

² Of the six communities with a population over 1000, five are tax-based communities. All four participating communities are tax-based.

needs make the essential supports that LGAs require a challenge. While Council is generally supportive of professional development, **resourcing and planning** of training remains challenging for many community governments. LGAs also spoke about their roles with regards to **relationships and capacity building** and suggested that further training and support to improve **interpersonal and communication skills** would be beneficial. Ongoing support and regular training are also needed to prepare for and keep up with a changing municipal sector with its evolving responsibilities.

Key Areas in Need of LGA Training and Supports were identified as: human resource management (HRM), communications and engagement skills, leadership competencies, financial management, legislation and policy drafting and implementation, plan implementation, procurement and contract management

Key Areas in Need of Staff Training and Supports were clearly identified by LGAs in the context of capacity building from the bottom up as a urgent need to strengthen community government operation and administration overall. They identified the following areas where their staff would benefit from additional or improved training: Financial and bookkeeping procedures, IT and community infrastructure technology, customer service and basic business communication as well as supervisory training for those who are ready to step up.

Some of the most often identified **barriers** to accessing training and development were: location, accessibility, travel expenses, budget limitation, scheduling and time commitments and low literacy levels of some of the staff. LGAs most commonly reported **learning preferences** as training available locally or regionally, shorter training during the working week, workshop format, hands-on and one-on-one training. LGAs also said that expanded partnerships or additional sources for training, including part-time and continuing education, would increase learning opportunities.

Training and supports are critical to local governments as these programs provide the knowledge, skills, and professionalism that all staff need to do an exemplary job. The study clearly showed that training and support is needed in the communities to build capacity at the local level. For the complete version or the study report including its recommendations go the LGANT website or request a copy from the LGANT office.

8. PROPOSED CHANGES TO LGANT MEMBERSHIP DUES

President Hood summarized a Briefing Note included in the AGM package recommending the increase of membership fees to support the sustainability of LGANT by increasing self-generated revenues. Organizational stability is one of LGANT's priority goals set out in the Association's Strategic and Business Plan.

In accordance with section 3.2 of LGANT's bylaws annual dues must be approved by members at the AGM or at a special meeting. The LGANT Board of Directors recommends that the membership approve the following new member fee structure and member dues with the next membership renewal date at the beginning of fiscal year starting April 1, 2015:

Non-Tax Based Communities	\$300.00
Tax-Based Communities under 1500 population	\$500.00
Tax-Based Communities over 1500 and below 4000 population	\$750.00
Tax-Based Communities over 4000 population	\$1,500.00
Associate Members as per existing bylaw section 2.2.(b)	\$150.00

The member dues for tax-based communities shall include a membership for the SAO and Director of Finance. Voting rights remain as is with one vote per Regular Member as per section 2.2 (a) of the Bylaws!

Motion to approve the recommended changes of LGANT Membership dues as per Board Recommendation:

- Moved by Marjorie Dobson
- Seconded by Herman Minderlein
- All in favour – motion carried

9. APPOINTMENT OF AN AUDITOR FOR THE 2014-2015 FISCAL YEAR

It was suggested that Avery, Cooper & Co. have delivered satisfactory services to LGANT and know the organization well, and therefore, should be appointed to be the independent auditor for the current year.

Motion to appoint Avery, Cooper & Co as the independent auditor for 2014-2015:

- Moved by Susan Christie
- Seconded by Ruby Landry
- All in favour – motion carried.

10. BOARD ELECTION

The President explained that this year only the three director at large positions are open for election for a one-year term as per LGANT bylaws: they are one Director from Group A, one from Group B, one from Group A or B.

Members were reminded that Group A constitutes regular members from a Municipal Corporation that is a City, Town or Village and that Group B constitutes a Municipal Corporation that is a Hamlet, Tłı̄ch̄q Community, Charter Community or a Community Government.

Nominations for Director – Group A:

- Advance: none
- From the floor: Dean Pickering, SAO, Village of Fort Simpson (accepted)

Motion to close nominations for Director – Group

- Moved by Susan Christie
- Seconded by Bill Bennett
- All in favour – motion carried.

Dean Pickering is declared Director – Group A by acclamation

Nominations for Director – Group B:

- Advance: Bill Bennett, SAO, Hamlet of Tuktoyaktuk (accepted), Fred Behrens, SAO, Hamlet of Aklavik (accepted)
- From the floor: none.

Motion to close nominations for Director – Group B

- Moved by Larry Baran
- Seconded by Marjorie Dobson
- All in favour – motion carried.

Ballots were distributed and counted by staff. The first round of voting resulted in a tie vote triggering a second vote, which resulted in a majority for Bill Bennett.

Bill Bennett is declared Director – Group B by majority vote

Nominations for Director – Group A or B:

- Advance: none
- From the floor: Ruby Jumbo SAO Samba K'e Dene Band (accepted), Fred Behrens, SAO, Hamlet of Aklavik (accepted)

Motion to close nominations for Director – Group A or B:

- Moved by Larry Baran
- Seconded by Bill Bennett
- All in favour – motion carried.

Ballots were distributed and counted by staff. The first round of voting resulted in a tie vote triggering a second vote, which resulted in a majority for Ruby Jumbo.

Ruby Jumbo is declared Director – Group A or B by majority vote

Motion to destroy the ballots:

- Moved by Larry Baran
- Seconded by Bill Bennett
- All in favour – motion carried.

11. NEW BUSINESS

There was no new business.

12. ADJOURNMENT

Motion to adjourn the Annual General Meeting: Moved by Stephen Wylie
AGM adjourned at 11:35 am