



## 2017 LGANT Award of Excellence

### Recognition of a Local Government Administrator in the NWT

The Mission of Local Government Administrators of the Northwest Territories (LGANT) is to promote excellence and professionalism in the field of local government administration in the Northwest Territories and to create awareness of the Local Government Administrator's role in the community. The **LGANT Award of Excellence** recognizes a member of LGANT who currently provides an exceptional level of professionalism, leadership and innovation in their job, community service at a tireless level, and exemplifies the ethics and responsibility that a community desires to consider them a role model.

#### **CRITERIA FOR SELECTION**

The **LGANT Award of Excellence** will be presented to a Local Government Administrator in the Northwest Territories employed by a local community government who has displayed outstanding commitment, dedication and public service and is held in high regard by his / her profession and community.

Nominees for the **LGANT Award of Excellence** shall:

1. Demonstrate leadership, innovation, and achievement in the community government profession.
2. Contribute to improvements of the profession and their community through their initiatives and accomplishments.
3. Be involved in their community through participation in volunteer and local initiatives.
4. Be highly regarded by their community government, peers and community members.
5. Demonstrate an ethical standard beyond reproach.

#### **ELIGIBILITY REQUIREMENTS**

In order to be eligible for nomination for the **LGANT Award of Excellence**, nominees must meet the following minimum requirements:

1. Hold an LGA position (LGA shall normally mean a person holding the position of Senior Administrative Officer, Band Manager, Chief Administrative Officer, Town Manager, Council Manager, Chief Executive Officer or City Administrator) for a community government in the NWT for at least two years.
2. Be employed by a local community government in the Northwest Territories on the date of the nomination submission.

## **RECOGNITION**

The recipient of the award will be recognized in the following ways:

- Award presentation at the LGANT Professional Development Conference and Annual General Meeting in the presence of peers and dignitaries;
- Recognition at the NWT Association of Communities (NWTAC) Annual General Meeting in the presence of elected officials;
- Featured on the LGANT website and other communication to members and stakeholders;
- Recognition letter from the LGANT President to the recipient's local community government council or governing body;
- Personal plaque of recognition;
- LGANT's Award of Excellence plaque of recognition housed at the LGANT office; and
- \$1,000 dollar award towards professional development.

## **NOMINATION RULES & GUIDELINES**

1. Anyone may nominate a LGA for this award.
2. The nomination form must be submitted to the LGANT office by the deadline of 4:00 p.m., June 30, 2017. Faxed or e-mailed submissions will be accepted.
3. The nomination must, at minimum, consist of:
  - a) Completed LGANT nomination form;
  - b) Accompanying cover letter;
  - c) One (1) page biography of the nominee; and
  - d) At least one (1) nomination support letter not exceeding five (5) double spaced pages;

### **Optional** (to strengthen the nomination):

- e) Three (3) letters of reference. At least one letter must come from a community member not employed by the nominee's community government and at least one must come from an LGANT member. No letters to support the nominee shall come from immediate family, and;
  - f) Up to five additional pages of support material which may include newspaper articles, letters of commendation, etc.
4. All information submitted to LGANT shall become the property of LGANT and will not be returned.
  5. All nominee information submitted will be kept strictly confidential unless the nominee is selected to receive the award.
  6. Nominations received will be reviewed by an *Awards of Excellence Committee* consisting of LGANT members and other authorized representatives selected by the LGANT Executive Committee.



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**NOMINATION FORM**

Name of Nominator \_\_\_\_\_  
Name of Nominee \_\_\_\_\_  
Community Name of Nominee \_\_\_\_\_  
Nominee Position\* \_\_\_\_\_

*\*Must hold the position of a Local Government Administrator (LGA) in the Northwest Territories. LGA shall normally mean a person holding the position of Senior Administrative Officer, Band Manager, Chief Administrative Officer, Town Manager, Council Manager, Chief Executive Officer or City Administrator.*

Mailing Address of Nominator \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email Address \_\_\_\_\_

**Please send information by 4 p.m. on June 30, 2017 to:**

Local Government Administrators of the NWT  
P.O. Box 2083 | 5018 52<sup>nd</sup> Street, 2nd Floor| Yellowknife, NT | X1A 2P6  
Phone: (867) 765-5630 | Fax: (867) 765-5635 | [ebussey@lgant.com](mailto:ebussey@lgant.com)

