

August 2, 2022

Request for Proposals: Project Management Services - New Community Hall in Paulatuk, NT

The Hamlet of Paulatuk is seeking proposals from qualified firms to act on their behalf as Project Manager for all stages of this project, from predesign, through design and construction (by way of Design-Build) to the end of the warranty.

We would like to know, and your proposal will be evaluated based on the following.

- **Methodology** - How you will approach and do this project, including the various stages of the project, and including a detailed work plan for each stage.
- **Experience** and qualifications - who in your company will be assigned to this project as the project manager; who in your office will support the project manager.
- Your understanding of the **schedule**.
- **Cost**: How much you will charge if you are chosen as the project manager, including reimbursable expenses, for each stage.
- **Past relevant experience** of the project manager, the support staff, and of your office in general.
- **References**.

A proforma contract will form the basis of the contract between the Hamlet of Paulatuk and the successful project manager, as well as a Project Description.

Please electronically submit your proposal before 3 pm August 31, 2022 to:

William Buckle, Senior Administrative Officer,
Hamlet of Paulatuk
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Paulatuk, NT X0E 1N0
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