



Yellowknives Dene First Nation

P.O. Box 2514
Yellowknife, NT X1A 2P8
Dettah: (867) 873.4307
www.ykdene.com

EXTENDED EMPLOYMENT OPPORTUNITY

Do you want to be part of a diverse group of team members who take pride in moving their community forward? If you're wanting to be part of change, then come and work with one of Northwest Territories progressive First Nations and finish each day knowing you have made a difference! The Yellowknives Dene First Nation is all about community growth and advancement, while practicing its traditions and customs in the workplace. We are looking for an experienced senior manager who is self-driven, analytical, team oriented with a positive attitude and who possesses the education, knowledge and skills to fill this challenging and rewarding role of:

Director, Human Resources

Under the authority of the Yellowknives Dene First Nation Government Chiefs and Council and under the direct supervision of the Chief Executive Officer, the Director, Human Resources is responsible for the overall management of all aspects of human resources which include but not limited to recruitment and retention, employee relations, training and development are sustained within the organization in accordance with the YKDFN Human Resources Policy and the Canada Labour Code. The incumbent is also responsible for planning, leading and managing the human resources strategic goals of the YKDFN are met to deliver quality programs and services for its citizens.

The ideal candidate for this position will have completed Post-Secondary education in Human Resource Management with a minimum of four (4) years of related work experience; or an equivalent combination of education and training in human resources field coupled with at least six (6) years relevant work experience in a senior management role including sound knowledge of the Canada Labour Code. The candidate must be able to work with minimal supervision and interact with individuals of all levels in a friendly yet professional manner.

A valid Class 5 driver's license and private vehicle is required as this position is located in Dettah. Knowledge and/or experience with cultural history and customs of the Williideh people and previous experience in working with First Nations organizations are all definite assets.

A detailed Job Description for this position is available upon request. YKDFN offers excellent comprehensive group pension/insurance coverage, including Northern Travel Allowance benefits and a competitive starting salary of \$96,000 to \$105,000 per annum, depending upon education and experience. To be considered, submit a cover letter and resume to Human Resources division by extended closing date of **June 30, 2022**.

EMAIL OR DROP OFF YOUR RESUME TO:

Human Resources Division
Yellowknives Dene First Nation
Chief Drygeese Conference Centre
Dettah, NT
Email: HR@ykdene.com

We thank all who apply and advise that only those short listed will be contacted.