



YELLOWKNIVES DENE FIRST NATION

Dettah and Ndilo
P.O. Box 2514
Yellowknife, NT X1A 2P8
www.ykdene.com

EMPLOYMENT OPPORTUNITY

Do you want to be part of a diverse group of team members who take pride in moving their community forward? If you're wanting to be part of change, then come and work with one of Northwest Territories progressive First Nations and finish each day knowing you have made a difference! The Yellowknives Dene First Nation is all about community growth and advancement, while practicing its traditions and customs in the workplace. We are looking for an experienced senior manager who is self-driven, analytical, team oriented with a positive attitude and who possesses the education, knowledge and skills to fill this challenging and rewarding role of:

Chief Executive Officer

Under the authority of the YKDFN Chief and Council Government and reporting to the Head Chief, the Chief Executive Officer is responsible for the overall effective and efficient management of the YKDFN organization. This includes, but not limited to, organizational and program development, financial and administrative planning and management, and community project management. This full-time position is based in Dettah.

The ideal candidate for this position will have completed a university degree in Business Administration and Management or a related field coupled with five (5) years' relevant work experience; or an equivalent combination of education and related course work with seven (7) years' experience in a senior management position with relevant training will be considered. A strong public or business management background in the areas of program development, human resource management, financial management and strategic planning is required. The candidate must be able to work with minimal supervision and interact with individuals of all levels in a friendly yet professional manner.

A valid Class 5 driver's license and private vehicle is required. The ability to speak a Dene language, knowledge and/or experience with cultural history and customs of the Wiilliideh people and previous experience working with First Nations organizations are all definite assets.

A detailed Job Description for this position is available upon request.

The Yellowknives Dene First Nation offers a competitive wage with excellent comprehensive group insurance coverage and benefits. To be considered, your resume with cover letter must be submitted to Human Resources by closing date of **November 19, 2021**.

FAX, EMAIL OR DROP OFF YOUR RESUME TO:

Human Resources Division
Yellowknives Dene First Nation
P.O. Box 2514
Yellowknife, NT; X1A 2P8
Fax: (867) 873-5969
Email: HR@ykdene.com

We thank all who apply and advise that only those short listed will be contacted.