



## Incorporated Hamlet of Tulita

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### **EMPLOYMENT OPPORTUNITY FULL TIME BUILDING MAINTAINER**

The Hamlet of Tulita is seeking an experienced Building Maintainer for a full-time position. Responsibilities and details of the position include:

- general upkeep and maintenance of all Hamlet-owned facilities and buildings, including the main Municipal Building and Cultural Centre; the Arena; Pool; Public Works facilities; Hamlet-owned housing units; and other municipal infrastructure
- safe, effective operation and maintenance of the Hamlet's water distribution system, sewer lagoon, landfill site, public roadways, and other infrastructure
- ability to lift and move heavy items and work outside in a variety of weather conditions
- an eight (8) hour daily schedule; weekend and evening overtime is sometimes required due to emergency situations
- working independently, prioritizing projects and assignments, and quickly responding to unexpected maintenance needs, is essential

The successful candidate will require broad, functional knowledge and experience related to construction and infrastructure maintenance, operation of heavy equipment, basic hand and power tools, carpentry, building maintenance and repair, and preferably will have knowledge of:

- national, territorial, and local building codes and regulations.
- building construction and maintenance procedures
- HVAC, electrical and mechanical systems
- inspection procedures
- workplace safety, safe lifting, and handling procedures

Other requirements include:

- a Class 5 Drivers License with a clean driving record
- possess, or be willing to obtain, Certificates in Confined Space Entry, Standard First Aid, CPR, TDG and WHMIS.

The nature of the Builder Maintainer position requires the successful candidate to be reliable, conscientious, punctual, able to follow instructions, perform duties safely, and work under time constraints in what are sometimes stressful conditions. The position reports to and takes direction from the Public Works Foreman and the Hamlet's Senior Administrative Officer.

#### **Annual Salary \$59,904.00 and Northern Benefits**

Letter of application, a Criminal Records report, and the names of three references, may be submitted by email to:

Karen Horassi, Employment Officer  
[employmentofficer@hamleoftulita.ca](mailto:employmentofficer@hamleoftulita.ca)

**or delivered in person to:** Hamlet of Tulita Reception Office

31 Mackenzie Drive, Tulita, NT X0E 0K0

**This posting will remain open until a suitable candidate is found.**