



## Yellowknives Dene First Nation

P.O. Box 2514  
Yellowknife, NT X1A 2P8  
Dettah: (867) 873.4307  
[www.ykdene.com](http://www.ykdene.com)

### EMPLOYMENT OPPORTUNITY

The Yellowknives Dene First Nation (YKDFN) is governed by a Chief and Council which has offices in Dettah and Ndilo. The YKDFN Chiefs and Council affirm our sacred obligation to serve our people and our commitment to live balanced contemporary lifestyles with culture and traditions important to our community, to speak our traditional language, and to protect our natural resources and treaty rights. The YKDFN is seeking a qualified candidate who is highly motivated with excellent interpersonal skills to lead and join our senior management team for the role of:

#### Chief Executive Officer

Under the authority of the YKDFN Government Chiefs and Council and reporting to the Dettah Chief, the Chief Executive Officer is responsible for the effective and efficient management of the YKDFN organization. The CEO plays a pivotal role in overseeing and directing the affairs of the First Nation programs and services. This includes, but not limited to organizational development, program development, overall financial management, administrative planning and management, policy development and implementation, and community project management. This position is located in the community of Dettah, Monday to Friday.

#### **The qualifications required for this position:**

- University Degree in Government Administration or Business Management with a minimum of 5 years of direct work experience in senior management; or
- Equivalent combination of education, related work experience and training with a minimum of 10 years of direct work experience may be considered;
- A valid Class '5' Driver's License, and own vehicle.

***A detailed Job Description for this position is available upon request. The Yellowknives Dene First Nation offers a competitive wage, Northern Travel allowance with excellent comprehensive group pension insurance coverage benefits, along with a fun work environment with exceptional diverse cultural oriented people. To be considered, a cover letter and resume must be submitted to Human Resources by closing date of **July 26, 2024.*****

#### **EMAIL OR DROP OFF YOUR RESUME TO:**

Human Resources Division  
Yellowknives Dene First Nation  
Chief Drygeese Conference Centre  
Dettah, NT  
Email: [HR@ykdene.com](mailto:HR@ykdene.com)

**We thank all who apply and advise that only those shortlisted will be contacted.**