



Hamlet of Fort Resolution, PO Box 197, Fort Resolution, NWT XOE OMO Phone (867) 394 4556

We are hiring

The Hamlet of Fort Resolution is hiring for the following position.

Job Title: Water Treatment Plant Operator Trainee

Responsible to: Town Foreman

Job Purpose: Responsible for the operation and maintenance of the Water Treatment Plant to ensure the town has safe and clean water in accordance with federal, territorial and municipal legislation, policies and standards.

Scope: Reporting to the Town Foreman the Water Treatment Plant Operator maintains and services the Water Treatment Plant. This includes but is not limited to dealing with resident and public needs regarding the Water Plant Operations in a courteous, respectful and professional manner.

Main Responsibilities:

- Maintaining treatment plant systems, filtering and chemical treatment processes.
- Inspection, service and maintenance of intakes, pipes, storage tanks, chemical treatment controls, circulation pumps, boilers, heat exchanges and valves.
- Ensuring adequate water level supplies for human consumption and protective services are readily available.
- Use of in-house computerized systems and programs for documentation and record keeping.
- Maintain daily logs for records.
- Prepare work orders for servicing and repairs, as well as goods and equipment required in and around the facilities.
- Upkeep and general janitorial work within the plant as needed.

Knowledge/Experience/Skills:

- Water Management and Distribution systems knowledge an asset.
- General basic plumbing experience preferred.
- Understanding of general inspection procedures and building maintenance expectations required.
- Able to work independently and in a team environment dependent on processes going on in the Water Plant
- Effective verbal and listening skills.
- Proficient in analytical and problem solving.
- Time management.
- Computer and literacy skills are imperative as the job requires an ability to read and interpret manuals and computer programs.

Once training and certifications are completed based upon meeting the requirements of the position throughout the probationary period the trainee would transition to a Water Plant Operator Level 1.

If interested, please contact the Hamlet or bring your resume in to the office.