



Incorporated Hamlet of Tulita

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EMPLOYMENT OPPORTUNITY BUILDING MAINTAINER

The Hamlet of Tulita is seeking an experienced Building Maintainer, initially for 3 to 6 month term.

The Building Maintainer is responsible for the general upkeep and maintenance of all Hamlet-owned facilities and buildings. Ongoing maintenance is provided to the main Municipal Building and Cultural Centre; the Arena; Pool; Public Works facilities; Hamlet-owned housing units; and other municipal infrastructure.

Normally the Building Maintainer will work an eight (8) hour daily schedule; however, weekend and evening overtime is sometimes required due to emergency needs.

The Building Maintainer must be able to lift and move heavy items and work outside in a variety of weather conditions. Working independently, prioritizing projects and assignments, and quickly responding to unexpected maintenance needs, is essential.

The successful applicant will be a valued member of a professional employee team that is responsible for the safe, effective operation and maintenance of the Hamlet's water distribution system, sewer lagoon, landfill site, public roadways, and other infrastructure. The position reports to and takes direction from the Public Works Foreman and the Hamlet's Senior Administrative Officer.

The position of Building Maintainer requires broad, functional knowledge and experience related to construction, infrastructure maintenance, and equipment operation. Preferably, the successful applicant will have:

- knowledge of national, territorial, and local building codes and regulations.
- knowledge of building construction and maintenance procedures
- knowledge of HVAC, electrical and mechanical systems
- knowledge of inspection procedures
- knowledge of workplace safety, safe lifting and handling procedures
- experience in carpentry, building maintenance, and minor repairs
- experience in the safe operation of basic hand and power tools
- experience operating heavy equipment

The nature of the Builder Maintainer position requires the successful candidate to be reliable, conscientious, punctual, able to follow instructions, perform duties safely, and work under time constraints in what are sometimes stressful conditions.

The successful candidate will possess a Class 5 Drivers License; have a clean driving record; and have or be willing to obtain Certificates in Confined Space Entry, Standard First Aid, CPR, and WHMIS.

This posting will remain open until a suitable candidate is found.

Applications, Criminal Records check including the names of three references, may be submitted by email to:

Karen Horassi, Employment Officer
employmentofficer@hamleoftulita.ca

or delivered in person to: Hamlet of Tulita Reception Office

31 Mackenzie Drive, Tulita, NT X0E 0K0